# Audit Report

# The King's Trust

**3 September 2026**

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# 1 Background

This was the fifth audit of The King's Trust (formerly The Prince's Trust) since it was approved as an awarding body by Qualifications Scotland Accreditation in 2014. The King's Trust is a registered charity, incorporated by Royal Charter. Through a series of programmes, The King's Trust supports young people from disadvantaged communities and those facing the greatest adversity to build the confidence and skills to live, learn and earn.

The King's Trust offers Qualifications Scotland Accreditation accredited qualifications in Personal Development and Employability Skills at Award and Certificate levels. These are delivered in schools, colleges and The King's Trust centres throughout Scotland. The organisation's main office is in London, with regional centres and offices throughout the UK.

## 1.1 Scope

Qualifications Scotland Accreditation carries out quality assurance activity in line with its *Quality Assurance of Approved Awarding Bodies Policy*. This states the type and frequency of our quality assurance activities, describes our reporting procedures and indicates how the awarding body's Quality Enhancement Rating is calculated.

As this was a scoped remote audit of The King's Trust, only specific regulatory requirements were included within the scope of the audit. Our quality assurance activities are conducted on a sampling basis and, consequently, not all aspects of the awarding body's systems, procedures and performance have been considered in this report to the same depth.

Qualifications Scotland Accreditation audit reports are written by exception focusing only on those areas where corrective action is required or recommended. Consequently, this approach to audit reporting does not detail areas where compliance or good practice was found.

The audit was designed to ensure The King's Trust complies with Qualifications Scotland Accreditation's regulatory requirements namely:

- *Qualifications Scotland Accreditation Regulatory Principles (2021)*
- all *Regulatory Principle Directives*
- the awarding body's Accreditation Licence

Awarding body documentation considered for review by the Audit Team includes all documents banked on The King's Trust SharePoint site at the time of audit and information supplied to support audit activity. Restricted or commercially sensitive information gathered during Qualifications Scotland Accreditation's quality assurance activities is treated in the strictest confidence.

## 1.2 Audit Report Timescales

| | |
|---|---|
| The King's Trust audit date: | 3 September 2026 |
| Audit Report approved by Accreditation Co-ordination Group on: | 16 September 2026 |
| Audit Report to be signed by The King's Trust: | 29 October 2026 |
| Action Plan to be emailed to regulation@qualifications.gov.scot by The King's Trust: | N/A |

The process will apply in relation to the timescales specified above:

- The awarding body will be sent a signed copy of the Audit Report by email.
- The awarding body must sign the copy of the Audit Report and return by email to Qualifications Scotland Accreditation in accordance with the timescale specified above.

The findings of this Audit Report will be published on Qualifications Scotland Accreditation's website following signed agreement.

## 1.3 Summary of Audit Issues and Recommendations

An Issue has been recorded where evidence shows that the awarding body is not compliant with Qualifications Scotland Accreditation's regulatory requirements.

As a result of the audit and post-audit activities, no Issues have been recorded and two Recommendations have been noted.

A Recommendation has been noted where Qualifications Scotland Accreditation considers there is potential for enhancement. The awarding body is advised to address any Recommendations in order to reinforce ongoing continuous improvement. However, measures to correct or prevent these are not mandatory and therefore do not form part of the Action Plan.

| Recommendation | Detail of Recommendation noted |
|---|---|
| 1. Principle 9 and 14 | It is recommended that The King's Trust includes references to both the Reasonable Adjustment Form and the Special Consideration Form in the 'Access to Qualifications Policy'. |
| 2. Principle 1 | It is recommended that the Conflict of Interest Log includes information indicating whether further action was taken when a conflict was recorded. |

## 1.4 Risk Rating of Issues

Qualifications Scotland Accreditation assigns a rating to each Issue recorded, depending on the impact on or risk to the awarding body's operations, its Qualifications Scotland accredited qualifications and/or the learner.

Issues recorded during the audit will count towards The King's Trust Quality Enhancement Rating which will, in turn, contribute towards future quality assurance activity. Further detail on how the Quality Enhancement Rating is calculated can be found on the Qualifications Scotland Accreditation website.

# 2 Detail of Audit Issues and Recommendations

The following sections detail the Issues recorded and Recommendations noted against Qualifications Scotland Accreditation's regulatory requirements.

## 2.1 Issues

No Issues have been recorded.

### 2.2 Recommendations

**Regulatory Principle 9. The awarding body and its providers must maintain accurate documents, records and data.**

**Regulatory Principle 14. The awarding body and its providers must ensure that its qualifications and their delivery and assessment are fair, inclusive and accessible to learners.**

The Audit Team noted that the 'Access to Qualifications Policy V2.0 November 2020', held on The King's Trust SharePoint site, does not refer to the **'**Reasonable Adjustment Form' or 'Special Consideration Form'.

It is recommended that The King's Trust adds references to the **'**Reasonable Adjustment Form' and 'Special Consideration Form' in the policy.

This has been noted as **Recommendation 1.**

**Regulatory Principle 1. The awarding body must have an accountable officer and demonstrate that it has clearly defined and effective governance arrangements.**

The Audit Team noted that the Conflict of Interest Log held by The King's Trust does not clearly indicate whether the recorded conflicts had been addressed. A separate spreadsheet records mitigations where applicable.

It is recommended that The King's Trust adds a column to the Conflict of Interest Log to indicate whether further action was required and, if not, the justification.

This has been noted as **Recommendation 2.**