Action Plan

This Action Plan must be completed electronically and submitted in Microsoft Word format to regulation@sqa.org.uk by 06 December 2024.

Issue number	Detail of Issue recorded	Risk rating	Proposed action and evidence to be provided (Failure to include a description of your intended methodology AND details of the evidence that you will provide could result in your Action Plan not being approved by ACG.)	Target date for completion by awarding body[1]	Date Issue closed out by SQA Accreditation [2]
1.Regulatory Principle 15 and Regulatory Principle Directive RPDIR - 3	REHIS must update the title of qualifications R656 04 and R657 04 to the format agreed at the time of accreditation.	Low	**Action:** REHIS Awarding Body have a stock of both R656 04 and R657 04 certificates to last around 9 months. When we order more certificates from the printer the acronym SCPLH will be removed from the line referencing the name of the certificate and SCQF level **Evidence to be submitted to SQA Accreditation:** When certificates are revised to reflect the rewording, they will be updated to SQA Accreditation SharePoint – Principle 15 and an email confirming this will be sent to the Regulation Manager	31 August 2025 Extension to 31 December 2025 Extension to 31 March 2026	16/2/2026

Action Plan approved by ACG on 20/11/2024

[1] If the awarding body believes it has completed the action prior to approval of the Action Plan by ACG, insert the considered date of completion. The date will be subject to review depending on the quality of the evidence supplied.
[2] Issues can only be closed t once the evidence to complete the action has been quality reviewed and the Action Plan has been approved by ACG. The period of time between ACG approval and the date the Issue is closed out is not necessarily reflective of any quality issues.

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